

Oregon Environmental Health Association

Handwash Trailer Agreement

1. **Pick up:** Renter is responsible for picking up and returning the trailer to its home base (either Malheur or Douglas County). The renter must bring a vehicle capable of towing the 3500 pound trailer. A half ton vehicle is the minimum needed to tow the trailer, a ¾ ton is better. The trailer hitch is a 2 5/16 inch ball. To arrange pick up and drop off of the trailer and keys from Malheur County, contact Craig Geddes at 541- 473-5564. From Douglas County, contact Angela Scott at 541 440-3569.
2. **Return:** The trailer must be returned clean inside and out. If the trailer is not returned in 'ready to use' condition, a \$50 per hour cleaning fee will be deducted from the deposit check.
3. **Insurance:** The renter must submit documentation of liability insurance coverage on the towing vehicle to OEHA. The renter is responsible for any and all damage to the trailer incurred during the time it is rented, whether renter caused the damage or another party caused the damage. Damage to the trailer may be covered under the towing vehicle's insurance. Any damage not covered by the renter's insurance policy will be the responsibility of the renter. There will be no reimbursement for out of pocket expenses or repairs unless prior authorization has been given by the OEHA board. Receipts are required for reimbursement.
4. **Tires:** Tires are the responsibility of the renter. In the event of a tire failure, it is the responsibility of the renter to replace the tire with the same type and quality tire as was initially installed on the trailer. Check / adjust the tire air pressure before moving the trailer.
5. **On the Road Problems:** If mechanical problems or equipment operation questions arise, renter should refer to the operation manual first. Contact Craig Geddes or Angela Scott for further information.
6. **Traffic / parking tickets:** Any parking or traffic ticket is the responsibility of the renter. The renter shall show proof that the ticket has been paid and the trailer is free and clear of any encumbrances through Oregon Dept. of Motor Vehicles.

Handwash trailer renter, by signing below, has read and agrees to the above policies and conditions and agrees to hold harmless OEHA, its board, officers or directors of any and all responsibilities, liabilities, expenses or incurred costs associated with the use of the trailer.

Signature of renter _____ Printed name _____ Date _____

Contact Address _____ Phone _____

Pick up date: _____ Pick up location: _____ Event/location of use: _____

Return Date: _____ Towing vehicle; make/model/license _____

OEHA Approval: _____ Date _____

Submit two checks; one for the \$50 user fee and one for the \$250 deposit. **Make checks payable to OEHA**

Return signed agreement, proof of insurance, and two checks to: OEHA PO Box 502, Bend, OR, 97709

For further information contact John Mason johnm@deschutes.org 541 388-6598.

Check here if there are additional notes or explanations on the back of this form